

EMPLOYMENT ADVANCEMENT OPPORTUNITY

Investment Analyst

Applications are invited from suitably qualified and experienced candidates for the above position reporting to the Portfolio Manager and based on Level 1 BSP Life Centre, Thomson Street, Suva.

Job Summary

The main purpose of the Investment Analyst is to provide general and analytical investment input into the management of various asset allocations across BSP Life (Fiji) Limited and BSP Health Care (Fiji) Limited investment portfolio's as well as providing data driven recommendations to support effective execution of the investment strategies. The ideal candidate will have a strong background in finance, excellent analytical skills, and a passion for investments and markets.

Key Responsibilities

- Manage a range of critical and analytical tasks, undertaking detailed due diligence on potential investment opportunities, including but not limited to equities, fixed income, infrastructure and alternate investments to provide a pricing/returns assessment, market analysis, potential and risks, and value add strategies.
- Possess the capability to undertake advanced high-level, complex financial modelling to analyse and assess equities, infrastructure, funds, financial benchmarking and strategies, and so on.
- Analysis of asset and portfolio performance against BSP Life (Fiji) Limited's investment strategies.
- Collaborate with the investment team to assess and develop strategic investment recommendations. • Prepare EXCO and Board papers, investment reports, financial models, and investment memos as assigned by the Portfolio Manager.
- Monitor the performance of existing assets, track market trends, and recommend strategies to optimise portfolio performance.
- Stay updated on industry trends, regulatory changes, and market dynamics that may impact investments.
- Support due diligence process for mergers, acquisitions, and other investments transactions.
- Meet all internal and external compliance requirements such as the Insurance Act and BSP Life's policies and procedures.
- Build in-house research capabilities, and support in the development and maintenance of financial models to support investment decisions.
- Undertake feasibility studies for new acquisitions including programme, input of commercially relevant and current costs, revenues, cash flow and equity values using effective analysis.
- Other duties and projects as assigned by the Portfolio Manager.

Knowledge, Skills, and Qualifications

- Bachelor's degree in; Finance, Economics, Business Administration or related field. A Post Graduate Degree or Professional Designation (or progress towards it) is a plus.
- Minimum of 3 years of professional experience in accounting, finance, or as an investment analyst.
- Strong proficiency in financial modeling, valuation techniques, and investment analysis tools.
- Advanced knowledge of Excel, PowerPoint, and financial databases (e.g. Bloomberg, Thomson Reuters, Morning Star).
- Excellent analytical, problem-solving, and critical-thinking skills.
- Strong written and verbal communication skills, with the ability to present complex information clearly and concisely.
- Ability to work independently and as part of a team in a fast-paced, deadline driven environment.
- Knowledge of economics, financial markets, asset classes, and investment strategies.
- Attention to detail and a high level of accuracy in work.
- Service MQR – minimum 12 months' service with current substantive position.

Please call the Peoples and Culture team via telephone number **331 7000** if you have any questions.

Applications close at **4pm on 6 March 2025**.